

To: Councillor Stevens (Chairman)
Councillors Davies, Edwards, Emberson,
Gittings, McKenna, Robinson and J Williams

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6 July 2020

Your contact is: **Michael Popham - Democratic Services Manager**

NOTICE OF MEETING - AUDIT AND GOVERNANCE COMMITTEE 14 JULY 2020

A meeting of the Audit and Governance Committee will be held on Tuesday, 14 July 2020 at 6.30 pm as an Online Meeting via Microsoft Teams. The Agenda for the meeting is set out below.

	<u>WARDS AFFECTED</u>	<u>Page No</u>
1. DECLARATIONS OF INTEREST		
2. MINUTES OF THE PREVIOUS MEETING HELD ON 30 JANUARY 2020		3 - 8
3. QUESTIONS		
4. INTERNAL AUDIT QUARTERLY PROGRESS REPORT	BOROUGH WIDE	9 - 26
This report provides an update on key findings emanating from Internal Audit reports issued since the last quarterly progress report.		
5. INTERNAL AUDIT ANNUAL ASSURANCE REPORT	BOROUGH WIDE	27 - 50
This report presents the annual assurance report of the Chief Auditor required by the Accounts and Audit Regulations and the Public Sector Internal Audit Standards.		
6. RESPONSE TO THE INTERNAL AUDIT & INVESTIGATIONS ANNUAL ASSURANCE REPORT REVIEWS RELATING TO SERVICES DELIVERED BY THE FINANCE DEPARTMENT	BOROUGH WIDE	51 - 54

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This report provides an update on progress by the Finance division to Internal Audit's findings and recommendations in their Annual Assurance Report.

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| 7. FINAL ACCOUNTS UPDATE | BOROUGH WIDE | 55 - 58 |
| <p>This report updates the Committee on progress with the completion of the Council's Final Accounts for 2017/18 and 2018/19.</p> | | |
| 8. CIPFA FINANCIAL MANAGEMENT CODE | BOROUGH WIDE | 59 - 236 |
| <p>To receive a report on the requirement to implement the CIPFA Financial Management Code from 1st April 2021 and note the results of the initial self-assessment of the Council's current standing against each of the Financial Management Standards, which had been carried out in March 2020.</p> | | |
| 9. IMPLEMENTATION OF AUDIT RECOMMENDATIONS TRACKER | | 237 - 264 |
| <p>This report sets out a summary of those high and medium risk Internal Audit recommendations which remain outstanding together with an updated management response.</p> | | |
| 10. EXTERNAL AUDITOR UPDATE | | 265 - 328 |
| <p>This report summarises the external auditor's preliminary audit conclusion in relation to the audit of Reading Borough Council for 2017/18.</p> | | |